

Enter: www.inquisit.org/lod
Under the header – Browse by Department (found on right side of screen)
Click on: Sponsored Activities
Click on: Kellogg's Sponsored (third from the bottom)
There are currently 3 programs listed...soon to be 6.

Review the descriptions and click on the title of the course(s) that you would like to take.

The titles are hyperlinks that forward you to a Preview Page for that course.

The Preview Page including objectives, presenter's biographical information, information denoting what is needed to successfully complete the course, and how you will receive you certificate of contact hours earned.

Click on: The Register Button

Click on: Check out

Click on: [New user? Click here to register yourself.](#)

Create your own profile with a user name and password you like.

Click: Submit

Complete the fields on the profile screen (title, organization name, phone, fax etc.

Click: Save

Click: Continue Check Out

Click: [Click here to add an address.](#)

In the first field title "address name" enter either "work" or "home"

Complete the fields on the address screen. We do need an address to mail you a certificate of completion.

Click: Submit

Click: Select

Click: Check out

Click: [Click here to list your registered courses.](#)

Click: The title of the program you wish to take

Please turn up your computer speakers. The Media player will load. This will take a few seconds.

The program will begin. The slides will forward automatically. The voice will match each slide as the program proceeds.

Click on: Related Documents if you wish to print the course handout/slides

Close Related Documents window by clicking on the X in the upper right corner

If you wish to stop the program or if you get called away, click on the last button (square button) under the close caption box.

After the last slide the post-test will be presented to you. You will have 3 attempts to score an 80% (a passing score). **HOWEVER – since CE's are not currently approved for archived sessions, there's no requirement for you to complete the post-test.**

At any time, you may click on the Question? Button. Enter your e-mail address and type in your question or comment. Click submit question button.